

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
September 12, 2023 Board Meeting Minutes**

The meeting was conducted via telecommunication using [zoom](#).

The meeting was called to order at 7:08 pm.

Present: Board members Roxanne Henke, Colleen Prbyla, Tim Schantz and Mike Cappuccitti. Non-board member Dennis Nagy of Briden Managment and Chris McGorey

Absent: Board members John Kouchoukos, Amanda Kouchoukos, Cliff James, Nazifa Karima, and Andrea Zguris.

May Minutes: The May meeting minutes were approved by a vote of board members via email in June.

Treasury: Dennis reported that approximately 12 households have not paid 2023 dues. Our planned expenses are still commensurate with expected revenue.

There was some discussion about changing the annual dues date, but as Rick Pidsosny notified us this would require change to By-Laws Article VII, Section 2, subsection c(2) to supersede Covenants and Restriction Article V, section 6. Since there was not a significant need for this the notices for and due date for Annual dies will remain due January 1, and late fees applied after January 31.

Parks: John told Roxanne that tree branches broken and lying on our parks grounds after the big storm would be picked up during the coming two weeks.

Summer Events: The Shawarma food truck that recently was contracted to be stationed in our subdivision for several hours had arrived late, unfortunately missing the main dinner hour of 5:30 to 6:30. The agent for the food truck asked for the balance of the amount which the HOA covered if their sales did not add up to a specified minimum. Our HOA responded that if they had arrived at the agreed upon time their sales would have added to more than that amount.

Curb Appeal Awards: Roxanne checked the email votes subsequent to the meeting since she now had working email. These residences received the votes for the three awards: 1290 Terril Court, 1661 Walnut Ridge Circle, and 1677 Walnut Ridge Circle. Your HOA Board was glad to see numerous other homes with good looking front yards all contributing to keeping our subdivision a pleasant neighborhood to reside.

Sidewalk Repair Program: Canton township has said that this will resume next spring addressing those sidewalks marked with green dots. In March we expect the township will send notices about the marked sidewalks yet to be repaired.

Upcoming Autumn Event: Colleen and Roxanne led a discussion about a mid-October event. Proposals include a bounce house, chili/soup contest for resident candidates, food truck stationed near by, request for residents to bring a dish to share, crafts for children, a costume parade. An electrical connection will be needed for keeping food warm. The newsletter should be issued at the start of October with an announcement for this event. Email will be used to finalize the plans.

Upcoming Christmas Event: The Santa actor is available. Without the trailer and truck there will not be a Santa Tour of the subdivision. Santa will be located at the pavilion at Winter Park possibly from 1 to 4 pm with December 16 a proposed date. Hot chocolate could be served and some give away from Santa to children. Discussion will be continued at our next meeting.

Snow Removal: The snow removal will be handled as the third year of a three-year contract. For the previous two years the snow removal was done with no serious problem and with some snow push performed beyond the required.

Announcement Signs: We are looking for a person, preferably with a truck (to transport the 3 signs in one trip), to place and then after their info has past to collect the signs.

The meeting was adjourned at 7:48 PM.

The next meeting is scheduled via [zoom](#) on Tuesday, October 10, at 7 PM.

Not Approved