

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
Board Meeting Minutes for January 10, 2023**

The meeting was conducted via telecommunication using Zoom.

The meeting was called to order at 7:02 PM by President Henke

Present: Board members Roxanne Henke, Cliff James, Mike Cappuccitti and non-board member Dennis Nagy of Briden Managment

Absent: Board members Tim Schantz, Nazifa Karima, John Kouchoukos, Amanda Kouchoucos, Andea Zguris and Colleen Przybyla.

December Minutes: Approval of December meeting minutes will be handled via email since not enough board members were present for a quorum. The draft of these minutes has been sent to all current board members for review. Reply to President Henke's request for votes on this should be within 5 days of the request.

Board of Director Positions: Persons have been elected to the board. We need to finalize which positions they will fulfill. Daan Berks will not be a board member but will continue to oversee the financial reports as Financial Reviewer. Roxanne will talk to Nazifa about which position she will take. The vice-president position is currently unfilled. All board members are asked to consider taking that position.

Treasury: Dennis reported that an electronic payment has been initiated for paying annual dues. This was explained in the latest second reminder for 2023 dues letter he sent to all residents who had not yet paid. A few residents have used that electronic method to pay the dues.

The 2023 year budget is to be amended with expenses for parks maintainence which John will report next month.

We can avoid the increase in cost for the current P.O. Box in Canton and provide improved access for mail pickup with the new one. Our HOA will not have the former P.O. Box after January 31 and the new address already in use follows.

Smokler Truesdell
% Briden Mgt
P.O. Box 541
South Lyon, MI 48178

The new address is on the recent notices Dennis mailed out to residents and will be on the Parkbench newsletter.

Newsletter: The next issue of the newsletter should be early in February.

Easter Event: The Easter event is scheduled for April 1. Which activity will be conducted is TBD and should be discussed at our next meeting. It is likely to be an egg hunt but may be different than our previous ones. Collen and Andrea should review possibilities, discuss with Roxanne who headed the previous Easter Egg hunt events, and the decisions for what is to be the 2023 Easter event should be revealed, reviewed, and voted on at the next meeting.

Holiday Display: The three addresses awarded the Holiday Display prizes should be receiving the checks very soon. Thank you to those of you who displayed some Holiday decoration. It helps raise the neighborhood spirit, and enhance the cheer about this time of year.

Garage Sale: Requests for the Garage Sale to be later in the spring to have a better chance for clear weather needs to be discussed. Someone is needed to head up the Garage Sale to help decide which dates should be planned for this. Other actions can include to call the local newspaper to place an ad if wanted, to notify Cliff James about the announcement signs for it, to see what Chris can put in which issue of the newsletter to notify residents. The decision for the dates should be determined at the April HOA meeting .

Meeting adjourned at 7:24 PM

Next meeting by Zoom on Tuesday, February 8 at 7PM.

Respectively submitted,
Mike Cappuccitti