

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
Minutes for February 8, 2022 Board Meeting**

Our meeting was conducted via teleconference (ZOOM) due to limited meeting rooms available and for convenience.

The meeting was called to order by President Henke at 7:04 pm.

Present: Roxanne Henke, John Kouchoukos, Amanda Kouchoukos, Cliff James, Dennis Nagy of Briden Management.

Absent: Daan Berks, Ryan Miner, Joshua Miller, Mike Cappuccitti

January Meeting Minutes: A revised draft of the minutes for the January meeting will be emailed to board members for an online vote.

Treasury: Dennis reported that Daan (treasurer) had reviewed the financial report ending January 31st and concurs with it except for the amount of raise Briden Management received. Dennis will send updated budget to board members which includes the raise for Briden Management.

The 2022 annual dues have been paid by 274 of the residents so far with 2 remaining unpaid from last year.

The request for electronic payment ability has not been met in the past. Dennis proposed a better program of bill payment called Zego. Dennis is setting up all clients for that and they can use credit card or debit card and fees or associated costs would be covered by the homeowner. This program avoids the need for a telephone number of the payee which previous programs reviewed needed. The Fall ParkBench newsletter should announce this with some directions for use by residents.

Whether a link for Zego will be put on our HOA website needs to be investigated.

Parks: Roxanne spoke to the supervisor at DPW about the French drain proposed in Winter Park. The cost to connect the French drain to the park drain is \$250. John will write out the parameters for this task to send out with request for quotes although he is not familiar or comfortable with doing so, and his search for whom to send RFQ has not found appropriate contractors yet.

John sent a proposed Maintenance schedule for our parks to board members in email. Board members should review this and be prepared to vote on its approval.

Snowplowing: M&D Lawn & Landscape performed beyond required by scraping our streets a couple days after the snow was plowed to improve the road surface which had frozen snow and/or ice on it. The streets were plowed three times for the recent snowfall. Fortunately, there were no parked cars in the way on the first push, and only a couple during the second push. A mailbox was knocked down during one of the plowing pushes. M&D has notified the homeowner that they will repair the damage.

An email complaint that John and Dennis received from a resident will be forwarded to Roxanne to decide on a response.

Canton Township answered the inquiry about Fire Lane marker saying that Wayne County is responsibility. John will fill out the needed forms to send with the request.

Food Trucks: Roxanne is in the process of asking about food truck employment in our subdivision.

Newsletter: The ParkBench newsletter should be distributed by the first week of March.

Easter Egg Hunt Event: Because our parks are likely still very wet in early April when the Easter Egg Hunt would be scheduled an alternate event, Easter Parade Tour of the subdivision similar to last year, is proposed. Roxanne will put a informal survey on Facebook about Easter Egg Hunt vs Easter Bunny Visit through the neighborhood". Roxanne will also send out a request for Vote before the next meeting.

Two Requests for Votes will be sent out to be done before the next meeting. One is for approval of the January meeting and other for the possible change for the Easter egg hunt to the Easter bunny visit.

The meeting was adjourned at 7:53 pm.

The next meeting is scheduled for March 8, 2022.

Respectively submitted,
Mike Cappuccitti