

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
September 14, 2021 Board Meeting Minutes**

Our meeting was conducted using teleconference, due to protocol for the COVID-19 epidemic
The meeting was called to order by President Henke at 7:09 pm.

Present: Roxanne Henke, Ryan Miner, John Kouchoukos, Cliff James, Mike Cappuccitti, Brian Nagy (Briden Management), Chris McGorey - Parkbench Editor, Mark McClure (Resident)

Absent: Joshua Miller, Jefferey Hall, Daan Berks

May Meeting Minutes: Using email the board voted on and approved the May meeting minutes. The June meeting was cancelled.

Treasury: For the year 2021 two residents have not paid dues yet. In his reminder to these Dennis Nagy will notify them that Venmo and PayPal accounts have been set up by Dennis for electronic payment. Daan has submitted a report stating that he concurs with the recent financial summary which Briden sent to the board.

Parks: A resident reported that a picnic table has broken; John will look for it and decide if repair is in order.

Cliff asked about the issue of tree branches overhanging the street. He had searched for a relevant ordinance but did not find one. He asked if residents are responsible for such and what clearance is required. Clearance over sidewalks is 7 feet. The street issue needs to be researched. Cliff also noted that clearance from sidewalks bushes and shrubs should be 1 foot from side edge of sidewalk. He noted one resident had evergreen extending over part of the adjacent sidewalk. Roxanne will write a letter to that resident to inform them of the requirement for clearance. Chris will include an article about greenery clearance at sidewalks and street.

Mark McClure asked about the issue of flooding in residents' backyards at Winter Park. Roxanne had asked the relevant residents for permission to install a drain in their backyards. Permission was not granted. However, township ordinance department said that the drain is on easement therefore permission by the affected property owners is not required to install drains to avoid flooding. A motion to get 3 bids to accomplish French drains to relieve residents of flooding from the park for next spring 2022 timing was passed by vote. Canton Township had said that they would connect the added drains to the park drain.

Curb Appeal Contest: John has the addresses of the three homes that won the Curb Appeal awards. The prizes are to be mailed to these three addresses and they are to listed in the winter 2021 Parkbench newsletter.

Election of Board Members: Three board members' terms of service are ending this year. Of these three, Jeffrey has said he is not returning to the board this year. An added board candidate is needed to have the board at the recommended 9 persons. Roxanne and Mike are the other two members who intend to remain board members if elected. Other candidates are invited to submit names for election of board members.

Fall Festival: The Fall Festival is scheduled for the 2nd Saturday in October. Arrangements for this must change considering COVID-19 pandemic. John said another subdivision had rented food trucks for such an event. Ryan will ask the food truck personnel at the children's football game for info about contacting food truck owners about how this could be done for us. The newsletter needs to be distributed to residents before the end of September, 2021 to notify residents of the event. The motion to have food trucks at the fall festival was voted approved.

Annual Membership Meeting: The Annual Membership meeting in November will be conducted via Zoom teleconference since the meeting rooms at township hall are restricted availability.

The meeting was adjourned at 8:02 pm.

Respectively submitted,
Mike Cappuccitti