

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
Minutes for May 11, 2021 Board Meeting**

Our meeting was conducted using teleconference due to protocol for the COVID-19 epidemic.

The meeting was called to order at 7:03 pm by president Henke.

Present: Roxanne Henke, Ryan Miner, John Kouchoukos, Amanda Kouchoukos, Daan Berks, Mike Cappuccitti, Dennis Nagy of Briden Management

Absent: Joshua Miller, Jefferey Hall, Cliff James

April Minutes: The April meeting minutes were approved.

Treasury: Ten residents have not yet paid annual their dues for this year. Dennis mailed notices to these ten on April 7. Follow up dues notice to be sent.

Expenses for refurbishing our cul-de-sac islands are over budget.

The HOA insurance with Auto Owners was paid for the year.

Erin O'Donnell painted the parks spring mounted toys and is reimbursed \$27 for the spray paint.

Parks: John said mulch needs to be added to the play areas in the three parks. This is 40 yards of material. Volunteers would be needed to spread the mulch out. We discussed the possibility of using volunteers but the board decided that would not work and a motion was made and seconded to have John do the work so that it would be done soon. Motion was carried.

Purchase and installation of the volley ball sets has been postponed until January 2022.

The final sign and planter at park entrance to be built and former sign and landscape mound removed will be completed within a month.

Roxanne said the letter is ready to send to residents at Winter Park who are affected by the standing water issue. That will be accomplished via email, postal mail, and followed by a telephone call as needed. The letter briefly explains the task to drain that standing water and get permission to work on the resident's property. Dennis and John will contact companies for comment and quote cost for this work.

Procedures: The procedure for Motions Between Monthly Meetings was approved. The Newsletter Editor responsibilities document was approved. Roxanne will be writing a new procedure about resident usage of park areas, pavilions, and setting up tents temporarily for a private event.

Loose Dog: As discussed at our previous meeting a dog has been seen outside without a leash or owner. Roxanne was told when she contacted Canton Township ordinance department that they need to observe the unleashed dog while it is outside without a leash. Fortunately, this problem appears to have been remedied since the dog seen loose previously has not been seen in recent weeks.

June Meeting: A meeting on June 8 will be held to discuss a Summer Picnic in July with current COVID protocol observed.

Meeting adjourned at 7:45 pm.

Respectfully submitted,
Mike Cappuccitti