

**Parkwood Estates Homeowner Association  
for  
Smokler Truesdell Subdivision  
Minutes for April 13, 2021 Board Meeting**

Our meeting was conducted using teleconference, due to protocol for the COVID-19 epidemic

Meeting called to order at 7:01 pm by president Henke.

**Present:** Roxanne Henke, Ryan Miner, John Kouchoukos, Cliff James, Jeffrey Hall, Mike Cappuccitti, Mack McClure (not board member).

**Absent:** Joshua Miller, Daan Berks, Amanda Kouchoukos, Dennis Nagy of Briden Management

**March Minutes:** The Board voted to approve the minutes for the March meeting.

**Treasury:** Daan Berks had reported to Roxanne that 16 homes have not paid 2021 dues. Dennis will be emailing and subsequently mailing notices to these 16 reminders that their annual fees are past due.

**Parks:** Mack McClure was present to discuss possible help with chronic standing water at the south east side of Winter Park in the back of his and neighbors' lots numbered 74, 75, 86, 87 and 88. He said he had asked Canton Township personnel about some remedy such as adding fill at the location. The issue was discussed to review potential remedies. The most likely solution was adding a French drain from that location to the park drain. The motion was passed to proceed with this project to get quotes for cost of the drain which is to be minimal disturbance to property and obtain permission from lot owners affected by this work since the park drain/catch basin is on a homeowner's property. Roxanne will email and then telephone the residents involved to inform them and get their permission.

John said the spring park cleanup has been done and the common area grass will be cut during the coming week. The trees that had been cut down in the parks will be having roots ground down to finish that task.

John sent out a request for more quotes for the volleyball poles and nets for the parks since the company previously contacted had gone out of business.

Ryan checked the swing sets in the three parks and ordered replacement seat for the damaged one in Blue Mountain Park and since the price for two was lower cost per part an extra one will be stored in the HOA shed. After the part arrives, he will replace the damaged part.

There was a lack of response to the request for quote for the cul-de-sac island refurbishing from other contractors except for M-D Lawn and Landscape. Since the time to do the task is now due to weather, the motion to approve them for the work was approved by vote.

**Easter event:** The Easter Tour of the subdivision by the Easter Bunny on the trailer decorated by John and family received a very good turnout for most of the route as John drove his truck pulling the Easter trailer with bunny through the subdivision streets.

**Meeting for the near future:** Due to the Covid-19 the town ship meeting rooms are not available. Roxanne asked that our board get Zoom subscription for a year instead of monthly and now that is offered for \$30 less. The Motion to approve this passed

**Procedures:** The procedure for Motions between Monthly Meetings was shelved because some emails are not compatible with the website voting. Marc McClure suggested use of Outlook email which has an option of using a “vote button”. Roxanne will look into this.

The procedure Conducting Monthly meeting, The Fall Festival procedure, The Summer Picnic procedure, and The Curb Appeal contest procedure were reviewed. Motions made to approve each were passed by vote for approval.

Meeting adjourned at 8:15 pm.

Respectively submitted,  
Mike Cappuccitti