

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
Minutes for March 9, 2021 Meeting - DRAFT**

Our meeting was conducted using teleconference due to protocol for the COVID-19 epidemic.

The meeting was called to order at 7:05 pm by president Henke.

Present: Roxanne Henke, Jeffrey Hall, Daan Berks, Ryan Miner, John Kouchoukos, Amanda Kouchoukos, Mike Cappuccitti, Dennis Nagy of Briden Management.

Absent: Cliff James, Joshua Miller,

February Minutes: The board voted to approve the minutes for the February meeting.

Treasury: Daan reviewed the latest financial report by Briden Management and concurs.

Dennis reported that 92% of homes in our HOA have paid their 2021 dues. He will send a reminder to the remaining 8% and if needed follow that with second notices.

Documents are ready for the annual Financial Review. Jeffrey said he would review the documentation and report to the board when he has finished like he had done last year.

Parks: Dennis has sent Request for Quote (RFQ s) for the subdivision cul-de-sac islands refurbishing to potential contractors but has not received responses yet. He admitted the RFQ has a good amount of detail which takes more time to estimate for a quote. By the first week of April a selection of which company to do the work should be made.

A resident's dog has been seen repeatedly outside without a leash or owner and the owner has not cleaned up after the dog. This violates Canton ordinances and is an objectionable practice. Roxanne will contact the township Ordinance department to ask them to notify the owner as warning.

There are a few vehicles that have been parked on the subdivision streets for extended weeks and for one case for months. These have interfered with snow plowing efforts and likely violate township or state ordinances. Owners of these vehicles will be asked for remedial actions before tickets might be issued.

Ryan will replace swing seats in the three parks as needed with parts available stored in the HOA shed.

Easter Event: The Easter mobile neighborhood tour is being prepared. Roxanne will be packing Easter bags for giveaways. John emailed a picture of what he expects his trailer to look like decorated for neighborhood tour. Someone is needed to wear the Bunny costume and ride on the trailer to hand out gift bags. Jeff will ask a neighbor to do this. Assistants for the "Easter Bunny" on the trailer are needed. Children from 'walking' to age 12 will be recipients of the gift bags when they come out to meet the stopped vehicle and trailer.

Newsletter: The spring Park Bench newsletter should be ready next week. Chris will send a draft copy. Please review the draft and provide feedback.

Procedures: The Webmaster and the Alternate Webmaster responsibilities and the Website Creation procedure are ready for approval. The board has reviewed the documents and voted to approve them.

Meeting was adjourned at 7:56 pm.

Respectfully submitted by M. Cappuccitti.

Not Approved