

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
September 15, 2020 Meeting Minutes - Approved**

In compliance with “shelter in place” protocol due to the COVID-19 epidemic our Board of Directors conducted the September Meeting via teleconference.

Meeting called to order at 7:03 pm by president Henke.

Present: Roxanne Henke, Ryan Miner, Robert Fortune, John Kouchoukos, Robert Birch, Jeffrey Hall, Mike Cappuccitti, Joshua Miller, Dennis Nagy of Briden Management, John Cobb (resident-not board member)

Absent: None

June Minutes: Vote approved the minutes for the June meeting with noted spelling corrections.

Treasury: Robert Fortune (Treasurer) has reviewed the latest financial report and agrees with it. He also reported that 100% of the dues for 2020 have been paid thanks to Robert and Dennis for cooperating on the mailed notifications and Robert's visits to the remaining previously unpaid residents.

Parks: The Curb Appeal contest was completed and the 3 winners are to be announced in the upcoming newsletter. The 2020 HOA Curb Appeal Winners are: 42617 Redfern, 1661 Walnut Ridge Circle and 1547 Walnut Ridge Circle.

John Kouchoukos requested some decoration for the Subdivision entrance signs for holidays be considered.

Completion of the park's entrance signs is planned in 2 weeks; lettered signs delivery expected shortly thereafter.

There have been some issues about the grass cutter contractor performance which John noted. John will prepare a list of such for Roxanne to include in a letter requesting improvement regarding the issues to send to the contractor which has one year remaining on the current contract for grass cutting in our parks and islands.

Blue Mountain Park had new play equipment installed and the pile of dirt near that has grown weeds over the summer. John will treat these with weed herbicide to keep the roots from regrowing and then remove them and use much of the dirt to level some low spots in the park

Play areas in the parks are sprouting weeds. The company which applies fertilizer and weed control for the parks will be asked for a quote for control of weeds in the play areas.

Tether ball and volley ball unit's installation will be discussed at the February meeting.

The cul-de-sac islands are in various conditions. Nine of the ten islands need added attention. Some need clean-up or clearing of unattended landscaping, grass seeding, weed control, tree trimming, or mulch added. A motion was made and seconded to get 3 quotes for the work to be done on the islands. Motion was approved unanimously. It was stated that John could send in a quote for the work.

John has prepared a list of what each island needs and will be used to compose a request for quote on which Dennis will assist. If change of an island landscape is recommended the residents who reside adjacent to it will be notified for vote on the choice. Guideline for the islands landscape is that to be kept simple and low maintenance. The contractor responsible for cutting the parks grass is still to care for the grass on the islands.

Fall Festival: This event is cancelled this year in recognition of the COVID-19 physical distancing and mask wearing protocols.

Annual General Membership Meeting: The November G-M (General Membership) meeting for this year will be conducted via teleconference (Zoom) since a conference room is not available. The upcoming newsletter will notify residents of this, how they may join the teleconference and information about a voting proxy ballot. Our association website will also have this information. Our webmaster Rick will be asked about what online proxy ballot could be set up.

One board member (Ruthann) has moved away and three are completing their term of office. Election for the four board positions will be held at the November G-M Meeting. Residents are encouraged to send their names as candidates for these openings.

The next meeting of the board will be via Zoom teleconference on October 10th, at 7:00 pm.

Respectfully submitted,
Mike Cappuccitti