

**Parkwood Estates Homeowner Association  
for  
Smokler Truesdell Subdivision  
June 16, 2020 Meeting Minutes**

In compliance with “shelter in place” protocol due to the COVID-19 epidemic our Board of Directors conducted the June Meeting via teleconference.

Meeting called to order by President Henke at 7:03 pm

**Present:** Roxanne Henke, Ruthann Bruce, Robert Fortune, Ryan Miner, John Kouchokous, Robert Birch, Mike Cappuccitti, Dennis Nagy

**Absent:** Jeff Hall, Joshua Miller

**Business Since Previous Meeting:** Two motions were proposed and voted on using the form Rick set up on the HOA web site. The two motions proposed were: Ryan Miner approved to be Vice President following Ruthanne Bruce vacating that office and Cancellation of the July Picnic due to the physical distancing protocol needed for the COVID-19. Both motions were approved. Ryan is Vice President and Ruthann is Trustee while still residing in our subdivision. Volunteer will be requested to be trustee replacing Ruthann after she relocates.

**May Meeting minutes:** Voted on and approved.

**Treasurer:** Robert Fortune reviewed the recent Financial report by Briden and agrees with the account. He says after having visited some homeowners to remind them about their late dues payment, residents remain delinquent for this year's annual dues. Dennis for Briden Management will mail notices to these six. Since a leasee name change was needed on the PO Box (The PO Box requires an individual's name and Ruthann who had her name on the PO Box will be leaving our community) our board decided that the Treasurer should be the holder of that PO Box lease. Robert Fortune and Ruthann have arranged what was needed for that change to his name. This responsibility of being named as PO Box leasee will be added to the Treasurer responsibility list.

**Parks:** The new play equipment in Blue Mountain Park has been installed. Some fill in around the border and leveling of the mulch is still to be done.

Perennial plants have been planted at the completed Park entrance signs. Volunteers from nearby residences are needed to help get these plants started by watering them. Those residents will be asked for this help for several weeks.

Grass around the Subdivision entrance signs will be planted in the autumn when the weather is more favorable for growing without needing daily watering.

The fallen tree in the park will be removed.

The cul de sac islands vary in appearance; some are well kept and others are not. Some residents have expressed interest about these. John will write a letter explaining what can be done and how residents who volunteer to maintain their cul de sac island can obtain limited reimbursement for material for these small projects. Roxanne will get copies of that letter delivered.

The park Pavilions may be reserved for residents to use . The guideline for this will be written by Roxanne and published on our web site. The pavilions need cleanup: last year that was accomplished by residents using a power washer

**Curb Appeal Contest:** This annual event will be judged during the 4th week of July. John will coordinate this and send info and scoring pages to board members to do the judging.

Meeting adjourned at 7:42 pm

Next meeting is planned for September 8.

Respectfully submitted by Mike Cappuccitti