

PARKWOOD ESTATES
January 15, 2019 BOARD MEETING

CALL TO ORDER: Meeting was called to order at 7:05PM by President Roxanne Henke

PRESENT: Board Members: , Roxanne Henke, John Kouchokos, Robert Birch, Mike Cappuccitti and Property Manager Dennis Nagy.

ABSENT: Ryan Miner, Robert Fortune, Ruthann Bruce, Jeffery Hall, Joshua Miller,

MINUTES OF THE December MEETING: Due to lack of Quorum, approval of minutes was delayed until February meeting.

TREASURER'S REPORT: Dennis reviewed our 2018 spending with the board members. Expenses totaled approximately \$100 less than budgeted. Payment of 2019 dues has been received from 214 residents. The budget for 2019 is estimated approximately \$200 more than that for 2018. This does not include pending park equipment expenses. Dennis reminded us that the \$25 late dues fee is in effect for this year.

BY-LAW UPDATE: By-Laws which had been revised during last year have been approved and are available for viewing on our website.
For 2019 our association is looking for someone to handle the financial review. According to By-Laws this person must not be authorized to write checks for our HoA. Each month we review our expenditures at our meeting, Dennis sends out copies of bank statements including copies of all checks written that month and the board sees a monthly status of our financials. Since expenditures are tracked monthly and that the average number of checks or payments each month is approximately only three to five, our HoA financials are pretty transparent and an Annual review should be fairly routine. Discussion of our procedure for Annual Financial Review as direction for how to handle the review is planned for February meeting.

PARKS : In response to residents' on Redfern concern about the intersection of Redfern at Lilley Rd. Robert Fortune inquired about the nighttime visibility of the intersection with the township but was told that neither reflective paint on the curb, nor crosswalk marking, nor street light at the corner were currently going to be done. Subsequently, our HoA board approved for Robert to place several standing reflectors at the corner which are visible at night from both north and south directions. These help drivers more clearly see the corner as they approach it at night

Designs for Subdivision entrance signs, for which spending had been approved in December, are being reviewed. The board members reviewed the preliminary designs that John showed. John is obtaining some further developed designs and quotes which he expects can be reviewed by the board at the February meeting

Added play equipment for Blue Mountain Park had been requested by residents and

that park is the next one available for some renovation. The park has swings, spring riders and slide along with a small collection of play equipment. John is looking for a small scale play structure to augment the park play facilities with accommodation for younger children which the existing play equipment has been described as not providing. He expects this information to be available for review and discussion at the February meeting.

Christmas Decorating /Lighting contest: Bob Birch said the lighting contest went well this year. Bob collected and tallied the votes and relayed the winner information to Dennis to send the award prize checks and Rick to post on the web site.

The **Next Board meeting** is scheduled for Monday, February 11 at 7pm in Room D at Lower level of the Canton Township Hall.

Meeting adjourned at 7:58 pm

submitted by M. Cappuccitti