

PARKWOOD ESTATES
SEPTEMBER 18, 2018 BOARD MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:01PM by Mike Cappuccitti

PRESENT: Board Members: Robert Fortune, Roxanne Henke, John Kouchokos, Jeffrey Hall, Mike Cappuccitti, Ruthann Bruce Robert Birch and Jake Brasseur along with Property Manager Dennis Nagy.

ABSENT: Ryan Miner

MINUTES OF THE MAY MEETING: minutes were approved via email vote.

TREASURER'S REPORT: Robert Fortune reviewed the financial statements and everything is correct and it looks like expenditures will all be under budget. There is one outstanding dues. Motion was made to raise the dues to \$110. **VOTE: Motion Approved Unanimously**

BLOCK PARTY: The block party was a success. The target was for 100 people and there were around 60 who attended. Jeff Hall did an outstanding job in organizing the event. A big thank you was given to his wife for all of her assistance. Bounce house was in use the whole time. Porta potty was also used. There was discussion about putting advertising out for both the Block Party and the Fall Festival at the Easter Egg Hunt to get more residents involved.

PARKS REPORT:

Two pavilions will get the netting up this year. Grass cutting has been going well. The old signs where the new signs have been put will be dismantled this fall. Have a snow contract from Executive for three years which will be sent out to all board members to vote on. There is an extreme salt shortage so it was suggested we only salt as needed with a call from John to have it done. Rain gutters for Winter Park pavilion have been put on the back burner.

BY-LAW COMMITTEE REPORT: going forward, the by-law information and proxy will be mailed to every resident by October 1. Proxies will not be put into the newsletter for this year only. The proxies have a second page of instructions. Residents may vote by proxy ballot and placed in the envelope on the front door of Roxanne Henke's home, by proxy ballot and given to a board member who will bring their ballot to the meeting, by mailing in the proxy ballot or residents can bring their own ballot when attending the meeting. The proxy ballot will need to be verified so it is important to fill out both sides correctly and sign the ballot. Proxy will not be on the website. At the November annual meeting verification of having a quorum of 32 residents, either in person or by proxy will be made. Verification of votes will be done and reported on by the December meeting

FALL FESTIVAL: this event will be pot luck style at Blue Mountain Park and date will be either October 20 or 27. Motion made to allocate up to \$500 towards the festival to purchase pumpkins or other items as might be needed. **VOTE: Motion Approved Unanimously.** Bob Fortune has graciously volunteered to pay for copying and to pass out flyers to all the residents.

CURB APPEAL CONTEST: there was no curb appeal contest this year due to hot weather and other extenuating circumstances.

NEWSLETTER:

Fall Newsletter should be ready for residents by first week in October. To be included in Newsletter is information regarding the November 13th Annual Meeting and emphasizing the voting for by-law changes, information regarding the Fall Festival and Christmas lighting contest. Roxanne will make contact with Chris about getting the newsletter out by Oct 1.

BOARD MEMBERS: Jake Brasseur has sold his house and is living with his dad. He would still like to be on the subdivision board and continue to serve. According to Article IV, Section 1 “The affairs of this Association shall be managed by a Board of nine (9) directors, who need not be members of the Association, however, so long as the Class A members exceed one-third of the Class B members.....”. This by-law is part of the proposed by-law changes and, if passed, will state “The affairs of this Association shall be managed by a Board of nine (9) directors five (5) of whom need to be members of the Association. There will be more discussion about this at the October meeting.

Meeting was adjourned at 8:21PM

Next board meeting will be on October 16, 2018 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary