

PARKWOOD ESTATES
FEBRUARY 20, 2018 BOARD MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:00PM by Ruthann Bruce

PRESENT: Board Members: Mike Cappuccitti, Robert Fortune, Roxanne Henke, John Kouchokos, Jeffrey Hall, Ruthann Bruce, Jake Brasseur and Robert Birch, Webmaster Rick Pidsosny and residents John Cobb and Karol LaJoie

ABSENT: Ryan Miner and Property Manager Dennis Nagy

MINUTES OF THE JANUARY MEETING: motion made and seconded to approve the January Board Meeting minutes with two corrections. **VOTE: Motion Approved Unanimously.**

TREASURER'S REPORT: Robert Fortune passed out the report and stated that, as of the meeting, 275 residents have paid their dues which is 86 percent. He looked over all the bank accounts and activity and can report that everything is up to date and accurate.

PARK MAINTENANCE NOTEBOOK: John Kouchokos has the notebook ready and will present it at the March meeting.

SNOW PLOWING ISSUES: Robert Fortune reported that up until the last snowfall on February 9th and 10th, there were no issues. Both Robert Fortune and John Kouchokos have had conversations with Apex concerning the lack of a timely plowing and the problem seems to have stemmed from a lack of communication within the company. The subdivision was eventually plowed. John Kouchokos had written a letter for board approval but did not get enough responses to send it out to all the residents. Motion was made to give John Kouchokos the latitude to revise our snow plowing contract, look at other snow plowing companies and report back to the Board at the March meeting. **VOTE: Motion Approved Unanimously.** John will also be revising his letter to be sent out to the resident. All board members are to please respond to his email.

REMOVAL OF SIGN AT LILLEY AND REDFERN: there was positive feedback concerning the removal of the sign.

BY-LAW AMENDMENTS: Robert Fortune reported that the Town Hall Meeting last Tuesday was very encouraging. There were six board members in attendance: Robert Fortune, Roxanne Henke, Robert Birch, Jake Brasseur, Jeff Hall and Mike Cappuccitti, as well as Property Manager Dennis Nagy and Rick Pidsosny who was part of the by-law amendment committee. There were also six residents in attendance: Judy Schantz, Lori Gilbo, Martin Reese, Alex Mihistin, John Middlestead and Scott Grey. All the residents came to the meeting to support what the Board is doing with the amendments of the by-laws. Lori Gilbo had some questions of clarification with some of the wording which were addressed by Robert Fortune in an earlier meeting to her satisfaction.

Rick Pidsosny reported that two more amendments need to be amended and have added them to the other amendments. The by-law amendment Committee has determined that a second town hall meeting is not necessary and will cancel room. Robert Fortune passed out a "Moving Forward" document which outlines the next moves to be made before the Annual Meeting. Articles concerning the by-law amendments will be put in the next three newsletters. A proposed proxy with instructions was passed out. This proxy will also be used at the meeting for voting. The proxies will be given so that the residents have time to fill them out before the meeting. The recording secretary will collect the ballots and bring to the Annual meeting. Voting for the by-law amendments would happen after the usual business of the meeting. All ballots and proxies would be counted by the By-law Amendment Committee and reported at the December meeting.

ANNUAL MEETING DATE CHANGE: the date for the 2018 Annual Membership Meeting is on the same week as Thanksgiving. A motion was made and seconded to change the date of the 2018 Annual Membership Meeting to the second Tuesday of November which would be November 13th.
VOTE: Motion Approved Unanimously.

MONTHLY BOARD MEETING DATES CHANGE: VOTE: A motion was made and seconded to change the monthly board meetings from the third Tuesday of each month to the second Tuesday of each month. **Motion Approved Unanimously.** This change would start in January of 2019.

BLOCK CAPTAINS: there is still a need for two block captains; one for Copeland Circle East and Walnut Ridge West. Postcards have not worked. Possible one on one conversations with new residents was suggested.

DRAIN ISSUE: resident Karol LaJoie has a drain in her backyard and it does not seem to be working as well as it should. It was suggested to her to contact Canton Supervisor Pat Williams to see if there is any solutions.

EASTER EGG HUNT: Roxanne has contacted Rebecca concerning help with hunt but has not received any communication back. Roxanne will call her and Jeff will also let her know that Roxanne is trying to contact her. Among items to discuss would be alternate areas if the park is too wet. Roxanne will also contact the pilot to see if he is interested in doing a marshmallow drop this year. Roxanne will have all information regarding the details of the egg hunt by the March meeting.

BOARD MEMBER RESPONSIBILITIES BEFORE NEXT MEETING:

Ryan Miner - cancel Town Hall Meeting room reservation for May 8th

John Kouchokos - bring park maintenance notebook

Roxanne Henke - Easter egg hunt details

Jake Brasseur - put out sign for Easter egg hunt

Meeting was adjourned at 8:35PM

Next board meeting will be on March 20, 2018 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary