

PARKWOOD ESTATES  
DECEMBER 19, 2017 ANNUAL MEETING **DRAFT**

**CALL TO ORDER:** Meeting was called to order at 7:01 by Mike Cappuccitti

**PRESENT:** Board Members: Mike Cappuccitti, Robert Fortune, Roxanne Henke, John Kouchokos, Jeffrey Hall, Ruthann Bruce and Robert Birch. Also Property Manager Dennis Nagy and Webmaster Rick Pidsosny.

**ABSENT:** Ryan Miner and Jake Brasseur

**MINUTES OF NOVEMBER MEETING:** motion was made and seconded to approve the November Board Minutes with minor spelling correction. **VOTE: Motion Approved Unanimously.**

**BLOCK CAPTAINS:** Michael Keller has volunteered to be block captain for Saltz Road East.

**FINANCIAL REPORT:** Robert Fortune has reviewed the books and everything is in order. There are two residents who are still behind in payment of 2017 dues. Our spending is still under budget.

**PARKS REPORT:** snow plowing problems from last year are being ironed out. Thanks to Robert Fortune for being the point person and keeping on top of the plowing. \$3,000 has been given for park signs.

**CHRISTMAS LIGHTING CONTEST:** Bob Birch handed out the information and talley sheets to board members. There was discussion about changing the Christmas Lighting Contest to Christmas Decorations Contest to include some that have decorations outside of lights. This was table for discussion at a future meeting.

**BY-LAW AMENDMENTS:** There was discussion about changing the 6% per annum late fees to a one time \$25.00 late fee. A motion was made and seconded to amend item 16 of Article 11 of the by-laws from 6% per annum to a one time fee of \$25.00. **VOTE: Motion Approved Unanimously.** The Dues Procedures will need to be changed to say "after second delinquency, a letter will be sent giving them 30 days to pay and if we do not hear from them or get a check, then it will be turned over to a lawyer". Rick Pidsosny will help with wording.

**SOCIAL SECRETARY:** a survey was sent out to resident via Facebook concerning social activities that the residents would like to have. Jeff has received some positive feedback about what activities they would like to have. It was suggested that there would be a coordinator for each event rather than one social director.

**E-MAIL PROBLEMS:** it seems there is a problem with any residents that have an ALO address. They seem not to be getting any emails.

**SIGN ON LILLEY AND REDFERN:** there was discussion as to what to do about this sign. It was suggested to remove it and replace one of the signs that is falling apart.

Meeting was adjourned at 8:45PM.

Next meeting will be on January 16, 2017 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary