

PARKWOOD ESTATES
OCTOBER 17, 2017 MEETING **APPROVED**

CALL TO ORDER: Meeting was called to order at 7:01 by Mike Cappuccitti

PRESENT: Board Members: Mike Cappuccitti, Robert Fortune, Roxanne Henke, Ryan Miner, John Kouchokos, Jeffrey Hall and Jake Brasseur. Also Property Manager Dennis Nagy and Rick Pidsosny.

ABSENT: Ruthann Bruce and Robert Birch

MINUTES OF SEPTEMBER MEETING: motion was made and seconded to approve the September Board Minutes with minor spelling corrections. **VOTE: Motion Approved Unanimously.** All tasks assigned to specific board members have been done with 2 exceptions and those will be completed by the November meeting; Jake placing signs announcing the Annual Meeting in November and John completing the notebook of park maintenance details.

MOTION BETWEEN MEETINGS CONCERNING PROXY: there was a vote called for approval of proposed online proxy. Votes were 7 ayes to 2 nays. In accordance with the procedure, the motion was not approved.

TREASURER/FINANCIAL REPORT:

Treasurer verified amounts including payments and received dues and everything reconciles. There were nine dues not yet paid and thanks to the effort of Robert Fortune, dues not yet paid are down to four with three promises of checks to be sent in. In answer to a question about dues notices being sent out, Dennis Nagy has sent several notices out using emails if he has them and then hard copies.

BUDGET: a budget for 2018 needs to be ready to present at the Annual Meeting next month.

DUES: Motion was made to raise the dues to \$105. . **VOTE: Motion Approved Unanimously.**

BY-LAW AMENDMENTS: motion was made and seconded to delay the vote amending the by-law changing the late fees from 6% per annum to \$25.00. . **VOTE: Motion Approved Unanimously.** There are several by-laws that need to be amended. A committee will be formed in the December meeting to develop the by-law amendments by the February 2018 meeting. Robert Fortune has volunteered to head this up and other residents beside board members may be part of this committee.

PARKS REPORT:

Park Entrance Signs: the new park entrance sign to Blue Mountain Park off of Saltz has received several compliments. Material costs came to approximately \$1,000. The sign itself was \$450 for one sign. If we can get multiple signs made, it can cut the cost down. If we hired someone to make these sign entrance berms, the cost would be between \$2500 and \$3000 each. John suggests that we do two more signs, one on Lilley Road and the other on Redfern. There was discussion to have the Parks Chairman and Park Captains put together a five year plan of improvements.

Trees Along Lilley: trees need to be cleaned up. John would like some help in doing this.

Swing Set Pole Protection: it will cost \$150 for all the poles in the three parks.

Snow Removal Contract: there were a lot of complaints last year. Should Apex be given a second chance or do we look for another company? It was decided that John would present the details of the complaints be given to Apex and give them another year to correct them.

ANNUAL MEETING: on November 14. A budget will be presented with explanation of why dues have been raised. A presentation on the by-law changes that need to be made and election of board members whose terms are up. Those board members are: Jake Brasseur, Robert Fortune and Robert Birch. Three block captains are also needed.

SOCIAL DIRECTOR: there was discussion about having a social director who would be responsible for organizing social events.

TASK TO BE DONE BY NEXT BOARD MEETING:

Jake - put out Annual Meeting Notice signs a week before November 14th.

John - present binder with park maintenance items.

Robert Fortune and Dennis Nagy - have 2018 budget ready for presentation

Robert Fortune: bring cider and donuts to November meeting

Meeting was adjourned at 8:54PM.

Next meeting will be the Annual Meeting on November 14, 2017 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary