

PARKWOOD ESTATES
MARCH 21, 2017 MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:04 by Mike Cappuccitti

PRESENT: Board Members: Mike Cappuccitti, Robert Fortune, Roxanne Henke, Bob Birch, Ryan Miner, John Kouchokos and Ruthann Bruce. Also Property Manager Dennis Nagy. Block captains Ruth Rosenberg, Judy Schantz and Chris McGorey

ABSENT: Jeffrey Hall and Jake Brasseur

MINUTES OF FEBRUARY MEETING: motion was made and seconded to approve the January meeting minutes with two corrections. **VOTE: Motion Approved Unanimously**

TREASURER/FINANCIAL REPORT:

Dennis handed out the financial statement. Bob Fortune stated that he compared the reports against the financial statement and found no discrepancies. 88 percent of dues were paid in January and 93 percent were paid in February. Dennis will continue to pursue the outstanding dues.

PARKS REPORT:

FACEBOOK COMMENTS: there was discussion about Facebook comment.

SNOW REMOVAL CONTRACT: discussion will be tabled until September Meeting.

LAWN MAINTENANCE: John handed out three quotes for lawn mowing and fertilization. Eager Beaver Lawn \$16,923, Serene Surroundings \$16,515.00 and Executive Property Maintenance \$11,737.17. There were several attempts to get a quote from last year's lawn mowing contractor but they never responded. Motion was made and seconded to accept Executive Property Maintenance quote. This contract includes maintenance of park entrance berms and edged concrete surfaces. **VOTE: Motion Approved Unanimously.** The Board has given John the responsibility for signing the contract.

POT HOLE ON COPELAND CIRCLE: Bob Fortune will take the responsibility of contacting Wayne County about this.

PARK ENTRANCE SIGN PILOT: should be completed by next month and John will get a quote for the work. He also passed out an example of how new park entrance signs would look.

NEWSLETTER:

Chris McGorey will have a copy of the spring issue for board to approve. Both Mike and John had submitted articles to be put into the newsletter.

EASTER EGG HUNT: Roxanne went over details of egg hunt and asked for board volunteers. Judy Schantz will be the Easter Bunny, Ruthann Bruce will obtain coffee and donut holes (both nut free and regular) and Ryan, Roxanne, Bob Fortune and Bob Birch also volunteered to help hide eggs. It was decided to let Jake know to put the sign up one week before the event. Roxanne will contact Jake.

BOARD EXTERNAL COMMUNICATIONS PROCEDURE: further actions are required before writing up this procedure.

PROCEDURE FOR ADVERTISEMENTS: discussion of how to keep track of advertisers and payments, etc. One solution would be to have a board member in charge of this. Rick needs to be informed to take off First Choice ad as they never responded back to any inquiries.

KIDS COUNCIL: question was asked if we have a kids' council to encourage participation in subdivision events and activities. Some board members will get more information on this.

Meeting adjourned at 8:39PM.

Next meeting will be on April 18, 2017 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary