

PARKWOOD ESTATES
NOVEMBER 15, 2016 MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:02PM by Mike Cappuccitti

PRESENT: Board Members: Robert Fortune, Roxanne Henke, Jeffrey Hall, Bob Birch, Mike Cappuccitti, Judy Schantz, Ruthann Bruce and Paul Rork and Property Manager Dennis Nagy along with 11 residents

ABSENT: Dave Givens

MINUTES OF OCTOBER MEETING: motion was made and seconded to approve the October board meeting minutes. **VOTE: Motion Approved Unanimously**

DESCRIPTION OF HOA AND BOARD FUNCTION: Mike Cappuccitti gave a brief discussion of the purpose for our HOA and functions of the Board

PARKS REPORT: Paul Rork -

New playground equipment was purchased and installed in Winter Park

Plastic borders were installed around both the new and existing playground equipment at Winter Park

Mulch was applied to Winter and Blue Mountain Park play areas

Swing sets were installed in all three parks

Wayne County was called about dead trees along Lilley Road easement. The trees has been marked for cutting but there has been not date established for cutting. Board is asking residents to call Wayne County Forestry division and request them to be cut down

Trash cans in all three parks have been emptied three times this summer. The Board is asking any residents who observe a full trash can, to take the bag and place it at the end of the entrance on trash day for pick up

Picnic pavilion's cement pad in Winter Park has been raised out of the ground a few inches which has delayed installing a gutter system because the slant is going the wrong direction. Paul has been looking at possible solutions without having the break it up and repour.

Picnic pavilion in Blue Mountain Park was power washed each spring and all three pavilions need to be power washed every summer. There was discussion about getting volunteers and the hose dimension needed as well as permission from nearby residents to use their water

Weed control has improved the control of weeds in the park and should continue to cut down the weeds as we continue with the service

A storage shed was put up at Winter Park for HOA items

Saw horse signs were purchased and have been used to advertise dates throughout the year

Maintenance of all berms is to be added to the Lawn Care Contract with the acknowledgement that residents are still welcome to continue with berms they are maintaining themselves

TREASURER: Robert Birch introduced himself and explained his position

MANAGEMENT COMPANY: Dennis Nagy introduced himself and what his duties are concerning the financial responsibility. He also gave the reasons for increasing the dues to \$100 and why there is a need to continue to raise them to meet the needs of our budget. Line item of the budget were discussed.

RESIDENT CONCERNS: concerns about snow plowing by residents were discussed and will be addressed as much as possible to eliminate or reduce those concerns. A resident explained a concern about the entrance at Lilley and Redfern being very dark and not seeing people who could potentially cross. Some possible solutions were given.

BOARD ELECTION: election for the 3 three year term and a 1 year term were open. Paul Rork declined to put his name on ballot and the Board wants to thank him for his service on the board as Parks Chairman. Judy Schantz and Ruthann Bruce accepted their names to be put on the ballot. Dave Givens term was also up this year and his position will be for 1 year term so that the board can get back into having the three year terms and elections per the HOA by-laws. There were 3 resident who put their names on the ballot: John Kouchokos, Jake Brasseur and Ryan Miner. Ballots were handed out to everyone for voting by Dennis Nagy, who also counted the votes. The results were: Ryan Miner, Ruthann Bruce, Jake Brasseur and John Kouchokos. Specific board positions and who will hold the 1 year term will be voted on at the December meeting. Thank you to everyone who volunteered. The Board would also like to thank Judy Schantz for her many years of service as a trustee on the Board. She will continue to serve as a block captain. The terms for the new board members will officially begin in January. The Recording Secretary, Roxanne Henke, was reminded that there are volunteers to be Park captains: Robert Fortune for Blue Mountain Park, Jeff Hall for Winter Park and Jake Brasseur for Loveland Park. Thank you to each for volunteering.

Roxanne Henke will be sending out voting tallies and maps for the Christmas contest which will be December 17th through the 22nd.

Meeting adjourned at 8:55PM.

Next meeting will be on December 20th, 2016 at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke, Secretary