

PARKWOOD ESTATES  
OCTOBER 18, 2016 MEETING APPROVED

**CALL TO ORDER:** Meeting was called to order at 7:00PM by Paul Rork

**PRESENT:** Board Members: Robert Fortune, Roxanne Henke, David Givens, Jeffrey Hall, Bob Birch and Paul Rork and Property Manager Dennis Nagy

**ABSENT:** Mike Cappuccitti, Judy Schantz and Ruthann Bruce

**MINUTES OF SEPTEMBER MEETING:** there was a discussion and clarification about details of stump removal and mulch spreading. The procedure put in place for voting between meetings on the decision to pay for someone to grind the stumps was NOT followed and that we must follow that procedure from now on. Considering the stump removal was only \$100, we will just move forward with other business. Motion was made and seconded to approve the September minutes with one correction to the residents who attended the meeting. **VOTE: Motion Approved Unanimously**

**SNOW REMOVAL CONTRACT:** Dennis Nagy passed out information regarding the seven bids for snow removal. There was discussion regarding salting the intersections. Motion was made and seconded to accept the three year contract with Apex. **VOTE: Motion Approved Unanimously.** Board will make a decision about salting concerns and Dennis will be the contact.

**PARKS:**

**MAINTENANCE BERMS AND ISLANDS:** Paul sent out a list of entrance sign berms and islands that requires maintenance and asked J & S to quote how much it would be to do this all season. Board decided that this needs to be included in all future lawn mowing contracts starting with 2017 summer season.

**WINTER PARK:** Jeff has made the board aware of some issues with Winter Park such as holes made by tree removal and have bees living in them. He will send a list to Paul.

**MULCH:** replace of mulch was discussed and Board does not believe we need to set aside a sum every year as the mulch just put down should last for several years.

**MISCELLANEOUS:** weed control needs to be kept on top of so that it does not get out of hand. Blue Mountain Park is next in line for playground equipment.

**BUDGET AND DUES:** motion was made to increase the association dues to \$100 per the by-laws which allow a 5% increase per year. **VOTE: Motion Approved Unanimously** A 2017 budget will be ready for approval at the Annual General meeting in November.

**BLOCK CAPTAINS:** Dave Given's term will be up in December and he will be stepping down as a board member. He has offered to be acting block captain and hopes to encourage one of the new residents that have recently moved in to take the block captain position. Dave is still hoping to get the last outstanding dues paid. The Board appreciates the effort Dave has put in to collect many outstanding dues.

**ANNUAL MEETING:** Roxanne will print out post cards announcing annual meeting to be passed out by the block captains. Robert Fortune will bring cider and donuts. Roxanne will bring unapproved Board Position Responsibilities.

Meeting adjourned at 8:55PM.

Next meeting will be the Annual General Meeting on November 15, 2016 at 7:00PM at the Township Hall in the Freedom Room.

Respectfully submitted, Roxanne Henke, Secretary