

PARKWOOD ESTATES
DECEMBER 15, 2015 MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:05 PM by President Mike Cappuccitti.

PRESENT: Board Members: Mike Cappuccitti, Ruthann Bruce, Roxanne Henke, Jeffrey Hall, Judy Schantz and Paul Rork. Residents: Michael Keller, Jake B. and David Houle.

ABSENT: Dave Givens and Robert Birch.

MINUTES FROM LAST MEETING:

There were no copies of minutes available for approval. This will be done via email per by-laws.

Robert Fortune has resigned from the Board which leaves an open position that needs to be filled.

TREASURER POSITION: there was much discussion and concern about the Treasurer Position. All board member present agreed that the Treasurer Position does NOT have to be a board member per by-laws. It was decided to call Bipin and make sure that he will do the treasurer position and will be in communication with board members via email and will have a monthly financial report printed and ready for monthly board meetings.

BOARD MEMBER POSITIONS: Motion was made and seconded that all board member positions would remain the same (Mike Cappuccitti - President, Ruthann Bruce - Vice President and Corresponding Secretary, Roxanne Henke - Secretary and Paul Rork - Parks Chairman. **VOTE: Motion Approved Unanimously**

BUDGET: Proposed budget was handed out and the following items are to be added: guttering for Winter Park pavilion, \$10,000.00 for play equipment in Winter Park and purchase of 3 sandwich boards (a frame) all three which have been approved. The budget then should be ready for approval at the January meeting.

PARK IMPROVEMENTS: There was discussion about purchasing the play structure already approved and possible getting installed before the ground freezes and hoping to take advantage of any off season cost reductions. Paul will call tomorrow. Paul was given authority to get the gutters and install on Winter Park pavilion before winter weather sets in and to replace all of the garbage cans in the parks. He will also purchase the 3 sandwich signs to be used for announcing upcoming subdivision events. The signs will be placed and chained near the entrance signs.

BLOCK CAPTAINS: There was discussion about how to get block captains more involved in the subdivision. Jeff and Judy will head up discussion how this might be done.

CHRISTMAS LIGHTING CONTEST: Maps and tally sheets were handed out. Voting must be done and turned in to Roxanne by December 22 for her to determine the winners.

CHANGING WORDING IN BY-LAWS: this was tabled until next meeting in January. It was urged that a lawyer would be obtained to help with these changes which is currently in process.

Meeting adjourned at 8:50PM.

Next meeting will be at the Township Hall on Tuesday, January 19, 2016.

Respectfully submitted, Roxanne Henke, Secretary