

PARKWOOD ESTATES
NOVEMBER 17, 2015 ANNUAL MEETING APPROVED

CALL TO ORDER: Meeting was called to order at 7:01 PM by President Mike Cappuccitti.

PRESENT: Roxanne Henke, Jeffrey Hall, Judy Schantz, Dave Givens, Mike Cappuccitti and Bipin Mistry. Paul Rork was a late arrival. There were 15 residents who signed in and approximately 5 more in attendance.

ABSENT: Ruthann Bruce

MINUTES FROM LAST MEETING:

Motion made and seconded to approve the October Minutes. **VOTE: Motion Approved Unanimously**

Michael Keller gave a written notice of resignation from the board. His position will be filled as a 1 year term.

Some of the residents in attendance commented that they came because of the postcard that was mailed out as a reminder.

Proposed Budget was introduced and line items discussed. The budget shows around \$15,000 that we can use toward new playground equipment in Winter Park.

SNOW PLOWING CONCERNS: Some residents on Collingham Court were not happy with snowplowing on their court last year. The court was either overlooked or just had one sweep through. Also some residents on Terrell Court had some issues with the snow piles being placed in an area that was hard to navigate and were asking if it would be possible for the plow to go to the left and dump the snow where the park entrance is. The board will ask that the Parks Chairman go over the map with Apex to discuss these issues.

OVERGROWN BUSHES ON COLLINGHAM COURT ISLAND: the bushes on the island are overgrown and a residence would like to trim or remove them. They were given permission to do this after checking with the other residents that surround the circle.

SWING SET INSTALLATION: is complete! All swings set are up with swing and residents have already been swinging in them.

POSSIBLE CHANGES TO BYLAWS: the proposed changes to wording in the bylaws were discussed at length. Any change in the bylaw must have at least 32 "yes" votes by the residents in order for it to be changed. It was decided to table these changes to allow the board to form a committee to work on the wording and then to put out a ballot both by email and by written ballot to every resident to vote. This needs to be done before the December 15 meeting. The proposed changes will be detailed with an explanation as to why these changes need to be made. There are three residents who would be willing to help with developing the correct wording: David Houle, Brian Utley and James Colaianne.

BOARD MEMBER ELECTION: there were 3 board member terms up for election: Mike Cappuccitti, Jeff Hall and Roxanne Henke and a possible fifth board member if the new treasurer decided to not to be a board member. Mike, Jeff and Roxanne all were willing to continue to serve on the board and two residents also volunteered to serve on the board: Robert Birch and Robert Fortune. Motion was made to accept all five volunteers with Robert Birch filling in as a board member if the treasurer should not be on the board. **VOTE: Motion Approved Unanimously**

DECEMBER 15 MEETING: it was decided to have a meeting on December 15th and to conduct the following business: vote on board positions, to work out final details of ballot for voting on changes to bylaws and pass out the maps and voting tabulation sheets for the Christmas Lighting contest.

The Board appreciated the residents who attended and input they had in the meeting.

Meeting adjourned at 8:50PM.

Next meeting will be at the Township Hall on Tuesday, December 15th.

Respectfully submitted,

Roxanne Henke, Secretary