

PARKWOOD ESTATES
OCTOBER 20, 2105 APPROVED

CALL TO ORDER: Meeting was called to order at 7:05PM by President Mike Cappuccitti.

PRESENT: Roxanne Henke, Jeffrey Hall, Judy Schantz, Ruthann Bruce, Dave Givens and Mike Cappuccitti.

ABSENT: Paul Rork, Michael Keller and Bipin Mistry

MINUTES FROM LAST MEETING:

Motion made and seconded to approve the September Minutes. **VOTE: Motion Approved Unanimously**

SWING SET INSTALLATION QUOTES: there are three quotes for installation of the swing sets:

- 1) Jeff Weidner for \$400 per set.
- 2) MiLocalPro for \$600 per set
- 3) Play Ground Rockstar for \$2250 which includes safety mulch and timber walls

Motion was made and seconded to go with the middle quote which would be Mi Local Pro for \$600 per set with a standard 2 year warranty (per email). **VOTE: Motion Approved Unanimously**

It was decided to get quotes for someone to install gutters on the pavilion roofs, especially the Winter Park Pavilion along with downspouts to be tied into drains in Winter Park. Dave will contact Choice Home Improvements and Roxanne will contact the handyman that works on husband's rental homes for quotes.

ANNUAL MEETING:

It was decided per February 24, 2015 minutes to have elections at the 2015 Annual Meeting for 3 three year terms for board openings for Mike Cappuccitti, Roxanne Henke and Jeff Hall who have been on the board the longest. For the 2016 Annual Meeting, 3 three year terms will be voted on for board openings for Paul Rork, Michael Keller and Ruthann Bruce. For the 2017 Annual Meeting, 3 three year terms will be voted on for board openings for Judy Schantz, Dave Givens and Bipin Mistry (if applicable). There is some confusion as to whether Bipin as Treasurer is to be a board member position or not. Roxanne will contact him via email to clarify and, if he is not going to be a board member, then we will also need to have an election for 1 one year board opening. Just a reminder that members are being voted on, NOT positions such as President, Vice President, etc. That is to be decided after the Annual Meeting election of members. Also it does not mean that those people mentioned cannot continue to serve if they so desire, they just must be voted in. This will get the Board back on track per the by-laws of voting board members in.

It was also decided to send out postcards to all residents announcing the Annual Meeting, the election of members and the presentation of proposed by-law changes to hopefully get more residents to attend the meeting. Dave Given has postcards to use and Roxanne will type up and send out.

All board members are asked to look over the proposed 2016 budget Rick sent out by email BEFORE the Annual Meeting so it can be presented to the residents.

It was asked that the board revisit the Winter Park budget amount so that play equipment may be purchased.

Meeting adjourned at 8:50PM.

Next meeting will be the Annual Meeting at the Township Hall on Tuesday, November 17th.

Respectfully submitted,

Roxanne Henke, Secretary