

PARKWOOD ESTATES BOARD MEETING MINUTES
OCTOBE 21, 2014 APPROVED

CALL TO ORDER: Meeting was called to order at 7:00PM by President Mike Cappuccitti.

PRESENT: Board Members: Roxanne Henke, Jeffery Hall, Paul Rork, Ruthann Bruce, Michael Keller, Mike Cappuccitti and Judy Schantz. Block Captains: Ruth Rosenberg. Residents: Martin Reese, Barb Claxton and Rick Pidsosny.

ABSENT: Dee Bowden and Dave Givens.

MINUTES FROM LAST MEETING:

Motion made and second to approve the September Minutes with no correction. **VOTE: Motion Approved Unanimously**

TREASURER REPORT:

No report but there was discussion in several areas concerning treasurer responsibilities during the transition time of present treasurer resigning and find a new person to fill the position. Dave Givens gave a written report concerning his efforts to collect outstanding dues. He also gave a suggestion that the Board hire a company to do the treasurer responsibility. One company suggested is Adac and another was dues payment.com. It was decided by the Board to table this until the Annual Meeting in November and see if there would be a resident who would volunteer to take the position as well as finding out how much these companies would charge and the details of how this would happen.

Rick Pidsosny has volunteered to be the interim treasurer during the transition time which will include sending the dues notices out by November 1 as well as dues management.

There are several liens put on property that need to be removed.

DUES PAYMENT ONLINE:

Motion was made and second to table discussions concerning paying dues on line until January of 2015. **VOTE: Motion Approved Unanimously.** The Board is favorable towards having the opportunity for residents to pay their dues online but the consensus was that we needed more time to discuss and work out details of setting up an online payment system.

GOOGLE DRIVE:

Rick Pidsosny will look at Google Drive and give recommendations at the next meeting.

PARK BUSINESS:

Blue Mountain Park Drain – the drain pipe will be attached to drain and surrounding area will be done next spring.

Winter Park Improvements – there are several items that need to be addressed concerning this park: 1) there is need to augment the existing play equipment
2) the new equipment needs to be in an area of high ground where it is dry, 3) possible grading and top soil to address drainage and 4) existing play area needs new edging. Decisions regarding this park need to be made early next year so that a plan can be set in place by the May meeting. Paul will send out letters to playground equipment companies and look into cost of grading park.

Entrance Signs and Berm Maintenance – there are sign caps that need to be replaced.

Maple Tree Insect Issue – trees have been treated. Several trees have dead tops and/or branches that need to be trimmed. This will be done in the spring after the trees have started to bud by Paul and Michael.

Storage Shed – shed will be purchased and installed next spring in Winter Park next to the picnic pavilion. Ruth Rosenberg has graciously volunteered to temporarily store all the subdivision equipment in her garage until the shed can be installed. Board members will gather all the subdivision equipment stored at their homes and bring it to her so that all the property can be in one location.

Residential Rubbish – there is a resident who has put rubbish and a compost pile on the outside of his fence line in the park on Walnut Ridge Circle. Jeff will look into it and report back at the next meeting.

Policies and Procedures – these should be done by tasks such as how do we bill. Roles and responsibilities are already outlined in the by-laws. A motion was made and second to put the Policies and Procedures on the website. **VOTE: Motion Approved Unanimously.** A motion was made and second to make the website to be the backup for the minutes. **VOTE: Motion Approved Unanimously.**

Board Calendar – it was suggested that a calendar of tasks concerning the Board.

Next meeting will be the Annual Meeting, November 18th at 7:00 in the Township Hall. There will be cider and donuts.

Meeting adjourned at 8:55PM.

Respectfully submitted, Roxanne Henke, Secretary