

PARKWOOD ESTATES BOARD MEETING MINUTES  
SEPTEMBER 16, 2014 APPROVED

**CALL TO ORDER:** Meeting was called to order at 7:00PM by President Mike Cappuccitti.

**PRESENT:** Board Members: Roxanne Henke, Jeffery Hall, Paul Rork, Ruthann Bruce, Michael Keller, Dee Bowden, Mike Cappuccitti, Dave Givens, Judy Schantz. Block Captains: Ruth Rosenberg. Residents: Cherie Labadinni, Martin Reese, John and Michelle Cobb.

**MINUTES FROM LAST MEETING:**

Motion made and second to approve the May Minutes with the correction of changing “at” to “as” in the Parks Report. **VOTE: Motion Approved Unanimously**

**TREASURER’S REPORT:**

Treasurer’s Report (see attached) was handed out and discussed. There has not been any changes in software since May. There are 56 homes that have some kind of outstanding dues. Dee Bowden is resigning as Treasurer and would like to hand over the duties as soon as possible. Jeff Hall volunteered to learn position and help until a new treasurer can be found. This need will be put in the fall newsletter.

**DUES PAYMENT ONLINE:**

Motion was made and second to pursue allowing homeowners to pay their dues online and to be responsible for paying any fees incurred for paying online. **VOTE: Motion Approved Unanimously.** Mike and Cherie will be responsible for finding out how to make this happen and report by the October meeting.

**GOOGLE DRIVE:**

Information on Google Drive includes spread sheets with names and personal information on residents, lot numbers, emails, etc. It requires a password which will given to any board member who wants it. Cherie will look into making files “read only” so that no one can change information except the Treasurer and Corresponding Secretary.

**DUES NOTICES:**

It was decided that October 1 was too soon to send out notices and that they will be sent out by November 1. Roxanne will change article to reflect new date in newsletter.

**PARK BUSINESS:**

**Blue Mountain Park Drain** – the drain pipe will be attached to drain and surrounding area repaired this fall.

**Winter Park Improvements** – the border around the play equipment needs to be done. On September 27 at 10:00AM Paul Rork, Jeff Hall, Cherie Labadonni and John Cobb will be meeting at the pavilion to walk the park and discuss the details of what needs to be done, adding any play equipment, etc. and be ready to report at October meeting. This meeting will be open to any other residents who would like to come and have input. Roxanne will email Rick Pidsosny to have this put on Website ASAP and included in fall newsletter.

**Snow Plow Contract** – Paul has requested the contractor to quote on two addendums that may be added to contract: 1) removing snow from sidewalks that are across park entrances and 2) removing snow from sidewalks along Lilley Road as needed. The addendums will be discussed and voted on at the October meeting.

**Entrance Signs and Berm Maintenance** – There are 4 entrance signs that Paul will maintain. Some sign repairs have already been done.

**Weed Control in Parks** – Paul will obtain quotes from those companies licensed to do weed control in the parks starting in the spring of next year.

**Picnic Supplies** – Roxanne will inventory and send out list.

**Free Tree** – Judy Schantz has a neighbor who has a 6 foot tree in the backyard that they would like to give to the subdivision to plant in the park. Paul will take a look at it.

**Maple Tree Insect Issue** – Bayer has a product “Advanced Care for Trees” that does contain merit in it. Maple trees in Blue Mountain Park have been treated with it for the insect problem. Motion was made and second that this product be bought and used to treat all the maple trees in each park. **VOTE: Motion Approved Unanimously**

**Email List Maintenance** – the only time that the emails of residents are updated are when the dues payment is made and the residents have included their email. There is not any other way of finding out when residents move or change their information.

**Storage Shed** – motion was made and second to purchase a 10 x 10 shed to store subdivision equipment such as the barbeque, benches and other subdivision equipment and material. **VOTE: Motion Approved Unanimously.** Paul Rork will be responsible to find a shed and the location to install it.

Next meeting will be on Tuesday, October 21 at 7:00 in the Township Hall.

Meeting adjourned at 8:40PM.

Respectfully submitted, Roxanne Henke, Secretary