

PARKWOOD ESTATES BOARD MEETING MINUTES  
MAY 20, 2014 APPROVED

**CALL TO ORDER:** Meeting was called to order at 7:02PM by Vice President Ruthann Bruce.

**PRESENT:** Board Members: Roxanne Henke, Jeffery Hall, Paul Rork, Ruthann Bruce, Michael Keller, Dee Bowden, Mark Peacock, Rick Pidsosny, Cherie Labadini, Dave Givens Judy Schantz

**ABSENT:** Mike Cappuccitti.

**MINUTES FROM LAST MEETING:**

Motion made and second to approve the April Minutes. **VOTE: Motion Approved Unanimously**

**TREASURER'S REPORT:**

Treasurer's Report (see attached) was handed out and discussed. A sample of the financial spread sheets being used by Dee and Cherie were passed out and discussed. These procedures are still in process and then decisions will be made as to who will do what duties. 90 percent of residents have paid 2014 dues. There are 63 residents who have outstanding dues still owed other than for 2014. There was discussion about what information in Google drive should be available for all residents to be able to access while still protecting individual names and personal information.

**PARKS REPORT:**

**Lawn Mowing:** J & S Landscape – 27 cuttings \$10,500 with lawnmower and accessories being used as partial payment. Paul is continuing to work with Francisco on making sure all the islands are being cut as well as the parks. Information for residents will be included in the newsletter. There was discussion about the dandelions in our parks and getting weed killer and fertilizing our parks and islands. Due to government regulations, many lawn cutting services including J & S are not doing fertilization and weed kill. Several board members will look into and get quotes for this work and will be discussed and voted on via email.

**Vehicles:** Winter park is now having a problem with unauthorized vehicles in the park. Paul has communicated with the person involved with no success. Discussion was made as to what pull the board has concerning this problem. This problem seems to have been stopped with a barrier of chain and shrubs but Winter Park has three big park entrances that would be easy for a vehicle to enter. Roxanne will write a letter stating clearly the resident's responsibility quoting that part of our by-law as well as a deadline for repairing the damage and the consequence for him if he does not comply. Paul will then hand deliver the letter to that person.

**Winter Park Equipment:** there was discussion as to what kind of improvements needed to be made to Winter Park. Drainage is still a problem as well as grass not growing due to standing water and very hard clay soil. There is also a desire to have playground equipment for smaller children. Motion was made and second to budget \$10,000.00 for park improvements in Winter Park to be decided by the Board. **VOTE: Motion Approved Unanimously**

**PICNIC:**

There was discussion concerning picking dates and times for each park to have residents get together for a picnic. It was decided to leave it up to the residents to organize getting together at the pavilion and then advertise the date on our Facebook page and by signs near the park entrance. Motion was made to look into saw horse signs, price them out and vote on line to buy some. **VOTE: Motion Approved Unanimously**

**PAYING DUES ONLINE:**

It was decided to table this and allow Dave Givens to talk to the residents who have outstanding dues before pursuing paying dues online.

**PRIVACY POLICY:** permission for putting pictures on website or newsletter was discussed and Rick Pidosny will reword Section 6 so the policy can be approved.

**BLOCK CAPTAINS:**

Roxanne handed out voting sheets and information for the Tom Bowden Curb Appeal Award to each board member. Votes need to be back to her by July 1 so that she can find out winners. New business cards are ready for board members and block captains to use. They will be distributed along with the Summer newsletter and copies of handouts for block captains to give to new residents. This will be distributed by June 1.

The Board is in recess for the summer. Next meeting will be on Tuesday, September 16 at 7:00 in the Township Hall.

Meeting adjourned at 8:55PM.

Respectfully submitted, Roxanne Henke, Secretary