

PARKWOOD ESTATES BOARD MEETING
MINUTES SEPTEMBER 17, 2013 APPROVED

CALL TO ORDER: Vice President Mike Cappuccitti called the meeting to order at 7:05PM.

PRESENT: Mike Cappuccitti (Vice President), Dee Bowden (Treasurer), Tom Bowden (Parks Chairman), Roxanne Henke (Secretary), Jerry Samuelian (Trustee), Judy Schantz (Trustee) and Jeffery Hall (resident)

MINUTES FROM LAST MEETING:

Motion made and second to approve May Minutes with correction of Judy Schantz's name and a grammatical correction. **VOTE: Motion Approved Unanimously**

TREASURER'S REPORT: see attached Report

Lawn mower was paid off a year early. There will be enough money in account next year to put some new play equipment in Winter Park. Jeffrey Hall will look into the details of what to put in.

PICNIC:

The picnic was cancelled due to weather. Things to consider for next year: 1) do we continue to have a picnic? 2) changing picnic to a "block party" to be held in the park 3) don't supply hamburgers or hot dogs and people just bring a dish to pass 4) have an survey in next newsletter to find out people's opinion about picnic or neighborhood get together, time of summer, times most convenient, cost, etc.

PARKS REPORT:

Winter Park – horseshoe pits, landscape lumber around playground, dead shrubs and trees removed and storm drain was backfilled and area around it filled with pea gravel.

Blue Mountain Park – storm drain was backfilled and area around it filled with pea gravel and the hose was connected to drain, a dead spruce removed, three spring toys were repainted and play area was sprayed for weeds.

Loveland Park – storm drain was backfilled and area around it filled with pea gravel

Pavilions – all three were restrained.

Mulch – 18 CF of red mulch was placed at Blue Mountain Park's entrance berm, 20 CF of red mulch was placed at Winter Park's entrance berm, 6 CF of red mulch was placed at Loveland Park's entrance berm and 12 CF of red mulch at Parkwood Estates Signs.

Benches/tables – there are frames to make six benches which can be converted into 3 picnic tables - 1 for each pavilion and enough wood to complete two, the wood for the other four frames can be purchased. **Volunteers are needed** to put together the benches/tables.

CURB APPEAL CONTEST:

Winners were: Lot 112, 200 and 271.

WINTER PLOWING CONTRACTS:

Snow plowing bids were discussed. Motion made to accept Apex's 3 year contract at \$3,000 per year. **VOTE: Motion Approved Unanimously.** Tom will contact Apex about the possibility of placing a salt barrel on Walnut Ridge.

NEWSLETTER: Dee Bowden will no longer be able to do newsletter due to personal reasons and both Roxanne Henke and Mike Cappuccitti volunteered to take over. Articles to be included in newsletter are 1) importance of having a board and the possibility of disolvement and what that means to residents 2) the only legal requirement for the dues to be used for is

upkeep of the parks, all other items money is used for such as snow plowing are privileges to residents 3) improving the parks including new playground equipment will only improve the value of homes.

There was discussion of raising dues this year. We have not raised dues for two years. Motion was made to raise the dues 5%. **VOTE: Motion Approved Unanimously**

Motion was made to accept Jeffrey Hall as a member of the Board. **VOTE: Motion Approved Unanimously**

Next Meeting will be October 15, 2013 at the Township Hall.

Meeting adjourned at 8:55PM.

Respectfully submitted, Roxanne Henke, Secretary

TREASURER'S REPORT

September 17, 2013

\$ 4,815.93	Savings – not to be touched
5,932.52	Checking
<u>1,000.00</u>	2013 Estimate of Dues Left to Collect
<u>\$11,7348.45</u>	TOTAL
	Restricted Funds
\$ 510	Estimate of liens to file 34 X \$15 off
\$ 750	Grass Cut in 2005 was 9900
\$ 350	Fertilizer in 2005 was 2400
\$1,800	Snow Plow estimate for next fall
\$ 260	Insurance
\$ 632	Mailings and Newsletters
\$ -	Burm Maintenance
\$ -	Picnic
\$ -	Lawn Mower \$6995 NO interest over 3 years
\$4,816	Savings Restricted
<u>\$(9,117.93)</u>	Restricted Funds
\$ 2,630.52	Total – unrestricted funds – left to spend or save for future improvements