

Parkwood Estates Association Board Meeting Minutes
February 19, 2013 APPROVED

Meeting called to order at 7:05PM.

Members present: Dee Bowden, Tom Bowden, John Mitchell, Jerry Samuelian, Roxanne Henke, Rick Pidsosny, Judy Schantz, Mike Cappuccitti and resident Robert Birch.

January Minutes were read and approved with corrections.

Treasurer's Report was passed out (see attached).

OLD BUSINESS:

Dues: 80 percent have been collected. Dee and Roxanne will be preparing second notices to go out.

Parks: Discussion about benches/tables for picnic pavilions. Motion was made and seconded to purchase 6 bench/table pieces, 2 benches/table conversions per pavilion with nine 8x2x4s for each 2 benches and latches and padlocks to contain them to pavilions for approximately \$600.00. Motion was carried. Also snow plowing contracts must be turned in by September 1 not July 1.

Easter Egg Hunt: Roxanne is in the process of purchasing items necessary for this year. Will look at eggs for the "special" prize per age group to determine how many each age group will have. There will be four coloring pages in newsletter but it will be stated that only one can be turned in per child.

Block Captain Project: John sent out emails to the block captains and received responses back. There will be six to eight people attending the meeting set for Wednesday, March 6th. John also obtained four packets from Canton Chamber of Commerce. The goal of this meeting is to get the block captains more involved and to attend the board meetings. He will send a second notice to the block captains concerning the meeting.

Calendar Dates: Egg Hunt – March 23rd at 10AM. Rain date is March 24th to be held in Winter Park. Garage ale – May 9-11 from 9 to 5PM. Picnic – July 27th at Winter Park and time has been changed to 3 to 7PM with dinner beginning at 5PM. Roxanne to check to make sure the Recreation Station can be from 3 to 5. Annual Meeting – November 19. Christmas Lighting – December 17th and we have the opportunity to have a meeting that day also if needed.

By-laws: motion was made not to pay for a lawyer to look over by-laws but to have a committee of interested residents to look over and compare our bylaws to other similar subdivisions with no fees involved. Pickwick subdivision would be one to use to compare.

NEW BUSINESS:

Election of Officers: Motion was made and seconded to nominate John Mitchell as President. Motion was passed. John has accepted position for 1 year. Motion was made and seconded to nominate Mike Cappuccitti as Vice President. Motion was passed. Motion was made and seconded to accept Dee Bowden as Treasurer, Tom Bowden as Parks Chairman and Roxanne Henke as Secretary. Motion was passed.

President John Mitchell has three requests: 1) the Minutes of the Board Meeting be sent out one week before the next meeting and the all the members would read over the minutes BEFORE the meeting and to also be sent to the block captains as well 2) an agenda of the meeting will be sent out a week before and 3) formally request that the block captains to attend the meetings.

Meeting was adjourned at 8:45PM.

Next meeting will be March 19th at 7:00PM at the Township Hall.

Respectfully submitted, Roxanne Henke

Treasurer's Report 2/19/2013

| | | | |
|-------|-------------|--|--|
| \$ | 4,612.81 | Savings | |
| \$ | 20,130.15 | Checking | |
| \$ | 5,618.25 | 2013 Estimate of Dues Left to Collect | |
| <hr/> | | TOTAL | |
| \$ | 30,361.21 | Restricted Funds | |
| | \$ 1,020 | Estimate of Liens to File 34 X \$15 on + \$15 off | |
| | \$ 6,000 | Grass Cut in 2005 was 9900 | |
| | \$ 2,400 | Fertilizer in 2005 was 2400 | |
| | \$ 2,550 | Snow Plow | |
| | \$ 1,000 | Insurance | |
| | \$ 1,137 | Mailings & Newsletter | |
| | \$ 500 | Berm Maintenance | |
| | \$ 1,200 | Picnic | |
| | \$ 2,123 | Lawn Mower \$6995 NO interest over 3 yrs | |
| | \$ 4,613 | Savings Restricted | |
| | | | |
| \$ | (22,543.34) | Restricted Funds | |
| <hr/> | | TOTAL - Unrestricted funds - left to spend or Save for future improvements | |
| \$ | 7,817.87 | | |
| <hr/> | | | |