

Parkwood Estates Association Board Meeting Minutes
2010 May 18th

Members present: Dee Bowden, Tom Bowden, Mike Cappuccitti, Roxanne Henke and Judy Schantz. Members absent: Brian Utley, Rob Wells, Jerry Samuelian and Ron Hill.

Meeting called to order at 7:00PM.

Treasurer reported \$5,984.44 in savings and \$27,090.61 in checking for a total of \$33,075.05.

OLD BUSINESS:

Minutes were approved with corrections.

Lien process was discussed. Did not get lien information for Lot 1 and 244. Dee and Roxanne will meet Friday, May 28th at 9:00AM to go down and complete process.

Picnic details were discussed. Contract for Recreation Station and Rock Wall was filled out, a check was made out and turned in to Leisure Services. Picnic date is changed to August 28th due to the Rock Wall and Recreation Station not being available on August 21st. It was decided to obtain a generator to run the bouncer. Roxanne will be responsible for obtaining a generator. Roxanne will also get a list of needed items and volunteers, call Canton Canopies and Party Max. There is a concern about leaving tent, table and chairs overnight at Winter Park. We are hoping to get them picked up that day. Dee said that she would get all the materials needed for name tags. A name tag will be needed to do any recreational activities and to get food. If a resident brings a guest, then we will register them as a guest but they need to be able to say what resident they are with. We will also need a turkey fryer for the corn on the cob this year. Roxanne will call Margaret Collet to see if we can use hers.

Entrance sign by Redfern has been damaged. There is a small crack running down the middle. Tom Bowden stated that it was broken either May 4th or 5th during the day. He will contact insurance company and sign company about replacement.

NEW BUSINESS:

Annual General Membership Meeting was discussed. An agenda was put together which includes: Treasurer's Report, Parks Report, Safety Officer Presentation, election of officers – we will need at least 2 more board members and time for constructive criticism and questions which will be limited to two minutes per resident.

July Newsletter content was discussed. Included in this newsletter will be picnic information, the general membership meeting information and calendar of subdivision events. These events include August 28th picnic, September 21st, December 21st Christmas lighting contest, dues mailed out, January dues are due, after January 31st dues are late 6 percent late fee charged, February 28th 2nd notices sent out, April 16th Easter egg hunt and the monthly board meetings every 3rd Tuesday of the month at 7:00PM.

Question was asked about advertisement on the Web Site. Are we charging any money for advertisement? We do not want any advertisement to appear as an endorsement by our subdivision. A suggested package deal was discussed and the Board is in agreement that anyone including residents need to pay for any advertisement and we need to make a disclaimer as we do in the newsletter. We will discuss this and come to an agreement on how

to handle this at the June board meeting. Also at the picnic, there will be no advertising unless that person has provided materials for the picnic, volunteering to help is part of being a resident.

Meeting was adjourned at 8:45 PM.

Next meeting will be Tuesday, June 15th at 7:00PM at the Township Building.

Respectfully submitted, Roxanne Henke